

City of Lake Stevens Mission Statement



The City of Lake Stevens' mission is not only to preserve the natural beauty that attracted so many of its citizens, but to enhance and harmonize with the environment to accommodate new people who desire to live here. Through shared, active participation among Citizen, Mayor, Council, and City Staff, we commit ourselves to quality living for this and future generations.



Growth in our community is inevitable. The City will pursue an active plan on how, when, and where it shall occur to properly plan for needed services, ensure public safety, and maintain the unique ambience that is Lake Stevens.

**CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL AND WORKSHOP AGENDAS**
Lake Stevens School District Educational Services Center (Admin. Bldg.)
12309 22nd Street NE, Lake Stevens
Tuesday, September 7, 2010 - 7:00 p.m.

SPECIAL MEETING

CALL TO ORDER: 7:00 p.m.
Pledge of Allegiance

ROLL CALL:

ACTION ITEM: *A. Approve change order for the Lundeen Parkway roundabout. Mick

ADJOURN:

WELCOME TO A CITY COUNCIL WORKSHOP SESSION

Council Workshops are designed to allow Councilmembers to gather information in preparation for making a decision on various community issues. Usually, City of Lake Stevens staff members, or occasionally an outside expert, present Councilmembers with information in response to their questions.

DISCUSSION ITEMS: *A. Budget amendment. Barb

COUNCIL PERSON'S BUSINESS:

MAYOR'S BUSINESS:

STAFF REPORTS:

INFORMATION ITEMS: *A. Special meeting notice.

EXECUTIVE SESSION:

***ITEMS ATTACHED
**ITEMS PREVIOUSLY DISTRIBUTED
#ITEMS TO BE DISTRIBUTED**

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: September 7, 2010

Subject: Lundeen Roundabout – Approval of Final Contract Amount and Final Acceptance of Project

Contact Mick Monken **Budget Impact:** \$ 33,936
Person/Department: Public Works

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: **Approve the final contract amount of \$1,513,439.75 and authorize final project acceptance of the work performed by Marshbank Construction Inc. for the Lundeen Parkway Roundabout project.**

SUMMARY/BACKGROUND: At the October 12, 2009, the City Council authorized the award of the Lundeen Roundabout to Marshbank Construction for a total contract amount of \$1,203,431.35. Marshbank was given the Notice to Proceed in December 2009 and the contract was suspended in January 2010 to allow the utility companies to perform relocation work. An order to resume work was issued in late March 2010. During the suspended work period, the contractor was allowed to work by the City.

During the construction of the project, items were discovered that created changed contract condition that increased the scope of the work and resulted in an increase in the total contract cost. Some of the major change condition items included: unsuitable foundation material (approximately \$188,000); failure of a retaining wall due to unsuitable base and fill material (approximately \$36,000); additional traffic control and construction operations dealing with utility conflicts and construction (approximately \$88,000); storm system design changes required due to unknown underground utility conflicts (approximately \$37,000). There were some reductions made in the contract of non-essential bid items to compensate for these impacts as well as some bid items came in under the estimated quantities.

2010 Budget	\$1,510,194
Final Contract	\$1,513,440
Geotech Services	\$ 14,690
Review Services	\$ 11,000
Contingency	\$ 5,000
Project Cost	\$1,544,130
Over budget	\$ 33,936

This results in a net increase in the existing budget line of \$33,936 which would come from the Street Fund reserves.j

APPLICABLE CITY POLICIES: City Council must approve all contracts and changes and provide final acceptance of capital projects not included in approved line items budget limits.

BUDGET IMPACT: **The total 2010 budget line of \$1,510,194.00 will require budget increase in the amount of \$33,936. This includes a contingency of \$5,000 for un-anticipated expenditures.**

ATTACHMENTS:

- ▶ Exhibit A: Change Order No. 1 -



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: September 7, 2010

Subject: 2010 Budget Amendment #7

Contact Person/Department: Barb Lowe/ Finance **Budget Impact:** Yes

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Review Ordinance No. 838 Amending Ordinance No. 818

SUMMARY/BACKGROUND:

Throughout the year the City Council authorizes various purchase requests and agreements. At the time of authorization, the budget impact is presented to the Council as part of the information required in order for the Council to make an informed decision. The budget amendment follows to adjust the specific line items that will be affected by the purchase or contract award.

Detailed explanations of the changes requested are described below:

Street Fund - 101

The increase in expenditures in the amount of \$34,000 reflects the final payment for the construction of the Lundeen/Vernon Roundabout. The decrease in ending fund balance reflects this change.

Refundable Deposits Fund – 621

The increase in revenues reflects the retainage held on street and sidewalk projects. The increased expenditures reflect the release of the retainage held once all contract requirements are complete. The increase in ending fund balance reflects these changes.

APPLICABLE CITY POLICIES:

In accordance with the Financial Management Policies, Budget Themes and Policies, and the Revised Code of Washington, changes in the adopted budget must be brought before the City Council.

BUDGET IMPACT:

The budget ordinance will amend the revenues and expenditures in the funds set forth in the ordinance.

ATTACHMENTS:

- ▶ Exhibit A: Ordinance No. 838

**CITY OF LAKE STEVENS
 LAKE STEVENS, WASHINGTON**

ORDINANCE NO. 838

AN ORDINANCE AMENDING ORDINANCE **818**, THE BUDGET FOR THE CITY OF LAKE STEVENS, WASHINGTON, FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2010

WHEREAS, the City of Lake Stevens adopted the 2010 budget pursuant to Ordinance 818; and

WHEREAS, the City of Lake Stevens will incur expenditures in categories and amounts other than anticipated in the adopted budget;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO ORDAIN AS FOLLOWS:

SECTION 1. The 2010 budget, as adopted in Ordinance 818 is hereby amended as follows:

<i>Fund</i>	<i>Description</i>	<i>Current Budget</i>	<i>Amended Budget</i>	<i>Amount of Inc/(Dec)</i>	<i>ExpRev</i>
101 – Street Fund	Expenditures	\$5,241,634	\$5,275,634	\$34,000	Exp.
101 – Street Fund	Ending Balance	\$677,147	\$643,147	(\$34,000)	End Bal.
621 – Refundable Deposits	Revenues	\$25,000	\$94,000	\$69,000	Rev.
621 – Refundable Deposits	Expenditures	\$60,000	\$90,000	\$30,000	Exp.
621 – Refundable Deposits	Ending Balance	\$93,061	\$132,061	\$39,000	End Bal.

SECTION 2. Except as set forth above, all other provisions of Ordinance 818 shall remain in full force, unchanged.

SECTION 3. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 13th day of September, 2010.

 Vern Little, Mayor

ATTEST/AUTHENTICATION:

 Norma J. Scott, City Clerk/Admin Asst

APPROVED AS TO FORM:

:

Grant Weed, City Attorney

First and Final Reading:
Published:
Effective



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NOTICE OF SPECIAL MEETING

Notice is hereby given that the Lake Stevens City Council will conduct a special meeting in accordance with RCW 42.30.080.

Purpose of Meeting:

Action Item:

1. Approve change order for the Lundeen Parkway roundabout
2. Adjourn

Workshop meeting to follow

Meeting Place:

Lake Stevens School District Educational Services Center
(Admin. Bldg.)
12309 22nd Street NE
Lake Stevens, WA

Meeting Date/Time:

Tuesday, September 7, 2010, 7:00 p.m.

Notice Delivered/Mailed To:

Lake Stevens City Council
Lake Stevens Journal
Herald

Posted:

Lake Stevens City Hall

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