

City of Lake Stevens Mission Statement



The City of Lake Stevens' mission is not only to preserve the natural beauty that attracted so many of its citizens, but to enhance and harmonize with the environment to accommodate new people who desire to live here. Through shared, active participation among Citizen, Mayor, Council, and City Staff, we commit ourselves to quality living for this and future generations.



Growth in our community is inevitable. The City will pursue an active plan on how, when, and where it shall occur to properly plan for needed services, ensure public safety, and maintain the unique ambience that is Lake Stevens.

**CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP AGENDA**

Lake Stevens School District Educational Services Center (Admin. Bldg.)
12309 22nd Street NE, Lake Stevens
Monday, June 7, 2010 - 7:00 p.m.

WELCOME TO A CITY COUNCIL WORKSHOP SESSION

Council Workshops are designed to allow Councilmembers to gather information in preparation for making a decision on various community issues. Usually, City of Lake Stevens staff members, or occasionally an outside expert, present Councilmembers with information in response to their questions.

DISCUSSION ITEMS:	#A. County docket process proposed amendments.	Becky
	#B. Draft UGA policies.	Becky
	*C. Ordinance No. 831, budget amendment.	Barb
	D. Rowing regatta update.	Jan

COUNCIL PERSON'S BUSINESS:

MAYOR'S BUSINESS:

STAFF REPORTS:

INFORMATION ITEMS:

EXECUTIVE SESSION:

***ITEMS ATTACHED
**ITEMS PREVIOUSLY DISTRIBUTED
#ITEMS TO BE DISTRIBUTED**

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: June 7, 2010

Subject: 2010 Budget Amendment #5

Contact Person/Department: Barb Lowe/ Finance **Budget Impact:** Yes

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Review Ordinance No. 831 Amending Ordinance No. 818

SUMMARY/BACKGROUND:

Throughout the year the City Council authorizes various purchase requests and agreements. At the time of authorization, the budget impact is presented to the Council as part of the information required in order for the Council to make an informed decision. The budget amendment follows to adjust the specific line items that will be affected by the purchase or contract award.

Detailed explanations of the changes requested are described below:

General Fund – 001

The beginning fund balance has increased slightly due to expenditures accounted for in the incorrect fund in 2009. The change in revenues reflects decreased expectations, the majority of which are in the following areas: utility taxes, state shared revenues, building permits, zoning & subdivision fees, and investment interest. Expenditure budgets have been reduced throughout the city departments. Some of the more significant changes have addressed service level needs and personnel, including slowing down the number of additional employees to be hired in the current year. Other reductions throughout the departments include costs related to professional services, voter registration & elections, annexation, and supplies. As a result, the amount of the anticipated interfund loan needed to cover annexation costs has been decreased. The decrease in ending fund balance reflects the net changes.

Street Fund - 101

The beginning fund balance has increased slightly due to expenditures accounted for in the incorrect fund in 2009. The change in revenues reflects a decrease in expected utility and fuel tax receipts. The expenditures have a net decrease resulting from an increase in expenditures for the purchase of the public works shop, a decreased loan amount to the General Fund and the restructuring of the public works department. The decrease in ending fund balance reflects these changes.

REET II – 304

The increase in expenditures in the amount of \$500,000 is for the first payment required by the interlocal agreement between Snohomish County and the City, concerning the coordination of improvements to 20th Street SE. after annexation. The ending fund balance reflects this change.

Storm & Surface Water Fund – 410

The change in revenues reflects a decrease in expected investment interest. The net increase in expenditures is a result of the restructuring of the public works department and redistribution of salaries and benefits among funds. The redistribution occurred during the budget process, yet the benefits in this fund were mistakenly not updated. The decrease in ending fund balance reflects these changes.

APPLICABLE CITY POLICIES:

In accordance with the Financial Management Policies, Budget Themes and Policies, and the Revised Code of Washington, changes in the adopted budget must be brought before the City Council.

BUDGET IMPACT:

The budget ordinance will amend the revenues and expenditures in the funds set forth in the ordinance.

ATTACHMENTS:

- ▶ Exhibit A: Ordinance No. 831

**CITY OF LAKE STEVENS
 LAKE STEVENS, WASHINGTON**

ORDINANCE NO. 831

AN ORDINANCE AMENDING ORDINANCE **818**, THE BUDGET FOR THE CITY OF LAKE STEVENS, WASHINGTON, FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2010

WHEREAS, the City of Lake Stevens adopted the 2010 budget pursuant to Ordinance 818; and

WHEREAS, the City of Lake Stevens will incur expenditures in categories and amounts other than anticipated in the adopted budget;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO ORDAIN AS FOLLOWS:

SECTION 1. The 2010 budget, as adopted in Ordinance 818 is hereby amended as follows:

<i>Fund</i>	<i>Description</i>	<i>Current Budget</i>	<i>Amended Budget</i>	<i>Amount of Inc/(Dec)</i>	<i>ExpRev</i>
001 – General Fund	Beginning Fund Balance	\$1,403,287	\$1,405,967	\$2,680	Beg Bal.
001 – General Fund	Revenues	\$8,779,000	\$7,868,691	(\$910,308)	Rev.
001 – General Fund	Expenditures	\$9,250,608	\$8,427,448	(\$823,160)	Exp.
001 – General Fund	Ending Fund Balance	\$931,679	\$847,211	(\$84,467)	End Bal.
101 – Street Fund	Beginning Fund Balance	\$1,913,177	\$1,913,690	\$513	Beg Bal.
101 – Street Fund	Revenues	\$3,796,441	\$3,469,157	(\$327,284)	Rev.
101 – Street Fund	Expenditures	\$4,906,469	\$4,705,700	(\$200,769)	Exp.
101 – Street Fund	Ending Fund Balance	\$803,149	\$677,147	(\$126,002)	End Bal.
304 – REET II	Expenditures	\$0	\$500,000	\$500,000	Exp.
304 – REET II	Ending Fund Balance	\$1,128,572	\$628,572	(\$500,000)	End Bal.
410 – Surface Water Fund	Revenues	\$850,723	\$850,246	(\$477)	Rev.
410 – Surface Water Fund	Expenditures	\$816,349	\$841,393	\$25,044	Exp.
410 – Surface Water Fund	Ending Fund Balance	\$334,117	\$308,596	(\$25,521)	End Bal.

SECTION 2. Except as set forth above, all other provisions of Ordinance 818 shall remain in full force, unchanged.

SECTION 3. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 14th day of June, 2010.

Vern Little, Mayor

ATTEST/AUTHENTICATION:

Norma J. Scott, City Clerk/Admin Asst

APPROVED AS TO FORM:

Grant Weed, City Attorney

First and Final Reading:

Published:

Effective