

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Lake Stevens Community Center
1812 Main Street
Lake Stevens, WA 98258

Monday, June 12, 2017

CALL TO ORDER: 6:05 PM by Chris Jones, Board President

MEMBERS PRESENT: Chris Jones, Carl Johnson, Terry Van Wyck, Tina Decker, Roger Schollenberger, Susan Green, and City Council Liaison Kathy Holder.

MEMBERS ABSENT: Marlene Sweet

STAFF PRESENT: Jim Haugen, Parks and Recreation Coordinator

GUESTS PRESENT: Aaron Eastman, Eagle Scout and his father Roger

EXCUSED ABSENCE:

Motion passed to excuse absence of Marlene Sweet (6,0,1)

ACTION ITEMS:

Motion to approve May 8, 2017 and February 13, 2017 Minutes by Carl Johnson, seconded by Terry Van Wyck, motion carried (6,0,1). Still need to approve March minutes.

GUEST BUSINESS:

Aaron Eastman presented his Eagle Scout Project. He's designing new hole signs for the disc golf course and developing plans to install them. There was discussion about post types and sign logos. The Board approved the project contingent on sign logos and colors by Jim Haugen. The posts and signs were last updated in 2001. Estimated completion date: July 15, 2017.

DISCUSSION ITEMS:

Jim will be responsible for taking meeting minutes. Tina Decker will help with meeting notes.

Jim requested board members to sign up for booth time at the City Aquafest booth. Booth will be manned with Council members, City staff, and various City Board members.

The City Council requested the Board's input on a proposed Vaping policy at City parks, which will prohibit vaping. Jim provided the proposed changes to Municipal Code Title

10.03. Carl moved to approve the proposed ordinance changes. Chris seconded. Motion passed (6,0,1)

Information was provided about the City's effort to obtain the park currently owned by the Frontier Heights HOA. The Council is set to approve a Letter of Intent to transfer the property and has already approved \$190,000 for 2017 renovations. HOA members start voting July 12, 2017 and conclude Aug 11, 2017. A total of 177 yes votes are required (2/3) to approve transfer, based on HOA bylaws. If approved and when signed by the HOA, the City will remove the dilapidated playground equipment, hopefully sometime in September. Drainage upgrades and parking, with the addition of 70 new spaces, will be early areas of planning. Parking has been a major concern of the community. The Park Board felt the City will need to address residents about the new parking. It was acknowledged the need for residents to use the space, but Board members were concerned about ticketing and towing policies. This will be researched if the transfer of land occurs.

BOARD MEMBER REPORT:

None provided

STAFF REPORT:

Jim Haugen gave a Parks and Recreation update.

Cavelero: Design work is being prepared by LPD Engineering Group. Hopefully the project will be ready for permit review by the end of September. Construction early 2018. The BMX group will be joining with LPD in the permit process.

Lundeen: Planting of native trees and bushes is taking place. Windermere helped with the planting and the Rotary Club barked the planted area.

Eagle Creek: 15 community garden beds built thus far. Eight beds rented. Hope to get 30 more built by the weekend. Plan is to have 65 beds. Deer have been spotted near beds and work to complete the fence is ongoing.

North Cove Park: Open House #2 scheduled for June 20, 2017. City will present preferred design that will create an approximate 4.5 acre park. Jim provided a copy of the proposed design.

Arts Commission: Chris would like better communication between our board and theirs. Jim will work to make this happen

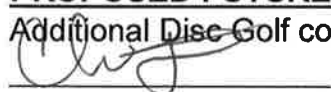
Recreation Program: Adding gardening classes and kayak and SUP classes.

ADJOURN:

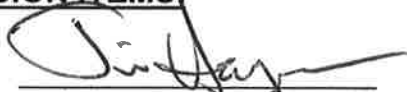
Motion to adjourn meeting moved by Carl Johnson, seconded by Tina Decker. Motion carried (6,0,1). Meeting adjourned 7:45 PM.

PROPOSED FUTURE DISCUSSION ITEMS:

Additional Disc Golf course



Chris Jones, Chair



Jim Haugen, Parks & Recreation Coordinator

